

WARRICK COUNTY BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
COMMISSIONERS MEETING ROOM
107 W. Locust Street, Suite 303
Boonville, Indiana
December 23, 2024
10:00 AM

The Warrick County Commissioners met in regular session with Terry Phillippe, President and Dan Saylor, Member. Vice President Robert Johnson was not present for this meeting.

Attorney Andrew Skinner was in attendance.

Chief Deputy Barbi Shelton and Recording Secretary Kristine Georges attended and recorded the minutes.

Commissioner Meetings can be viewed via YouTube: Warrick County Meetings

President Terry Phillippe called the meeting to order at 10:00 AM.

PLEDGE OF ALLEGIANCE

AREA PLAN COMMISSION
DEDICATION OF RIGHT-OF-WAY
WARRICK RESEARCH AND INDUSTRIAL CENTER

Area Plan Director Molly Barnhill presented a Dedication of Right-of-Way, Warrick Research and Industrial Center East, Primary Plat, with a Warranty Deed. Jim Morley, Jr., with Morley and Associates, was present to discuss the project. This is where they just got done vacating a right-of-way for Prospect Drive that went through there. There is a piece of sanitary sewer line that goes through a future cul-de-sac and in order to not put in an easement in a cul-de-sac, they are granting a sliver of right-of-way now. This is something that has been done in the past to keep from having the sewer easements inside the public right-of-way.

Assistant Engineer Steve Sherwood was present for County Engineer Bobby Howard. He said Mr. Howard wanted the cul-de-sac dedication to happen first which this will achieve. They continued with a brief discussion on the sewer and easements. Commissioner Dan Saylor made a motion to approve the dedication of right-of-way. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

ITEMS FOR DISCUSSION
WEIGHTS AND MEASURES QUARTERLY REPORT

Michael Arnold was not present. There was no discussion.

ACTION AGENDA
APPROVAL OF MINUTES
DECEMBER 9, 2024

Minutes for the December 9, 2024 Regular Session meeting were presented to the Commissioners for approval. Commissioner Dan Saylor made the motion to approve the minutes. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

COUNTY ADMINISTRATOR
CONSENT AGENDA

The following items on the Consent Agenda were presented for approval:

1. County Auditor Certified Claims Voucher 12/23/2024 in the amount of \$3,209,971.26
2. Payroll Voucher for 12/13/2024 for \$688,101.55 & 12/27/2024 for \$647,342.08
3. Treasurer's Monthly Report, November 2024
4. Clerks Monthly Report 12/9/2024
5. Sheriff Holiday Pay 2 Voucher for 12/26/2024 for \$125,215.78
6. 2025 Holiday Ordinance 2024-24 Amendment (correction from 10.28.24)
7. Surplus Declaration for iPhone 13 ProMax. Serial # R9C970FVTR.
8. Surplus Declaration of Sheriff's Department Vehicles
 - i. 2018 Interceptor VIN # 1FAHP2MK0JG131322
 - 2018 Ford VIN# 1FAHP2MK9JG131321
 - 2018 Interceptor VIN# 1FAHP2MK2JG131323
 - 2018 Interceptor VIN# 1FAHP2MK4JG131324
 - 2016 Charger VIN# 2C3CDXAG1GH197177
 - 1999 Dodge VIN# 2B4GP2535XR343313
 - 2006 Ford VIN# 1FDXE45P96DA49966

There was no discussion. Commissioner Dan Saylor made the motion to approve the items on the Consent Agenda. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

2025 INSURANCE COVERAGES

Attorney Andrew Skinner said that our current coverage was mostly with GIE. GIE is not renewing the policy this year. Other policies were solicited through ERA and Epic. Attorney Skinner presented the available options with summary sheets and reviewed all the policies needed for the County. The total through ERA was \$1,387,000.00 and some change. It is a \$300,000.00 increase from last year. There would be a \$25,000.00 self-insured retention. They have added a Public Officials non-monetary defense coverage. He described the need and purpose for it and the additional cost of \$50,000.00.

For Epic, with the same policies and coverages, totaled \$1,112,000.00 and some change. It is cheaper and there is no self-insured retention. There are various deductibles. The non-monetary defense is \$100,000.00 and can be increased.

President Phillippe asked about coverage for the cyber security. Attorney Skinner said it was \$2,000,000.00. It is the same as last year, but can be increased. There was a brief discussion on cyber security. President Phillippe said that Epic was cheaper with the cheaper deductibles and no retention. He also appreciated the added benefit of the defense coverage. The approved coverage would be in place on January 1st. Commissioner Dan Saylor made the motion to approve the proposal from Epic. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

ECONOMIC DEVELOPMENT

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF WARRICK, INDIANA, APPROVING CERTAIN MATTERS IN CONNECTION WITH THE APPROVAL OF THE ECONOMIC DEVELOPMENT PLAN FOR THE WARRICK GATEWAY HOUSING ECONOMIC DEVELOPMENT AREA. RESOLUTION 2024-12

Economic Development Director Steve Roelle presented. He said this will be the fourth micro-TIF for the area. It was not presented with the other three at the previous October Commissioner’s meeting as it took longer because it involved housing which required extra steps to be completed. He reviewed what the micro-TIF Districts were. It aligns with many of the plans for Warrick County, and many County entities have been involved in the process. Attorney Skinner read the resolution into the record:

Resolution 2024-12, A Resolution of the Board of Commissioners of the County of Warrick, Indiana, Approving Certain Matters in Connection with the Approval of the Economic Development Plan for the Warrick Gateway Housing Economic Development Area.

Commissioner Dan Saylor made a motion to approve. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

ACQUISITIONS ADMINISTRATOR

PRESENTATION/OPEN BIDS FOR PURDUE EXTENSION OFFICE NEW CONCRETE FLOOR

Acquisitions Administrator Sherrie Sievers presented bids for the replacement of the old floor in the Purdue Extension Office. She reviewed all IC Codes. Ms. Sievers contacted Gourley Concrete, JBI Construction, and Popham Construction. One addendum was sent to change from a two-inch scheduled PVC pipe with sleeve to a four-inch scheduled PVC Pipe. She provided the scope of work and bids to the Commissioners for review and opened the bids. JBI Construction did not submit a bid.

Popham Construction	\$17,500.00
Gourley Concrete	\$15,045.00

Commissioner Saylor reviewed the issues that they have had with the floor. This will be similar to what they have done with the other basement rooms and should help with some of the radon issues as well. Commissioner Dan Saylor made a motion to approve the lowest bidder and after review by the County Attorney and Ms. Sievers. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

PRESENTATION BIDS FOR LYNNVILLE EMS STATION PROJECT PAINTING BIDS

Ms. Sievers reviewed the IC codes for all bids on the Lynnville EMS Project. The spreadsheets were presented with all bid information.

The first was for the painting project. She contacted DJ’s Painting, First Patriot, and Barta Painting for bids. Only DJ’s Painting and First Patriot submitted bids.

DJ Painting	\$12,870.00
First Patriot	\$11,330.00

The bids include the paint. Commissioner Saylor had a concern about everything being repainted including storage rooms. She said it would be all rooms and includes the ceilings. Patriot will also do the flagpole. Ms. Sievers said that she was not present for that walk-through but that Maintenance Manager Brad Downing was. Commissioner Saylor asked Brad Downing if he was good with everything. Mr. Downing said that they were going to paint

everything. Ms. Sievers also said that both companies were taking out the back door on the west side of the building that's in a bedroom. She did review it with the Building Department Commissioner, Dennis Lockhart. They will be replacing it with a window. Both companies quoted patching the drywall in. Commissioner Dan Saylor made a motion to approve First Patriot. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

PRESENTATION OF EXTERIOR & INTERIOR LIGHT BID

Ms. Sievers requested bids from Brite Electric, Ohio Valley Electric, and Completely Wired. She presented the Exterior and Interior Light bids received from Brite Electric and Ohio Valley Electric. Completely Wired did not submit a bid.

Brite Electric	\$3,646.19
Ohio Valley Electric	\$5,645.04

Commissioner Saylor asked if all lighting in the facility was replaced. She said it included all the interior and exterior lighting and fixtures. This will bring the building back up to standards. Commissioner Dan Saylor made a motion to approve the bid by Brite Electric for \$3,646.19. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

PRESENTATION OF CABINET BIDS

Ms. Sievers sent invitations to bid to Fehrenbacher, Kitchen Traditions, and Greer's. She received bids from all three companies.

Fehrenbacher	\$18,341.87
Kitchen Traditions	\$17,542.00
Greer's	\$15,747.99

Ms. Sievers did provide a comparison and reviewed some of the differences in the cabinets. Both Fehrenbacher and Greer are Wolf Classics cabinets. The only difference is one bid a different door style than the other. She also presented a bid quality comparison. She reviewed the comparisons. Kitchen traditions are Amish made, drilled and glued. Commissioner Saylor reviewed specs for the Wolf cabinets. Both Commissioners had a brief discussion on the quality. Attorney Skinner went over the responsible/responsiveness of the bids. If they asked for solid wood in the bids and did not get that, then that would not be considered a responsive bid. Fehrenbacher and Greer both presented mass production cabinets, Wolf Classics, where the frame is wood but the center is a medium density fiberboard. That is to give a much smoother paint surface. President Phillippe said they had been very happy with the cabinets they got for the Commissioner's meeting room. Commissioner Saylor preferred the solid wood. Commissioner Dan Saylor made a motion to approve the bid from Kitchen Traditions. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

PRESENTATION OF SOLID SURFACE SHOWER BID

Ms. Sievers presented bids for the shower in the Lynnville EMS Station. She had requested bids from Kitchen Traditions, Uniquely Granite, and Kohlers. Kitchen Traditions and Uniquely Granite submitted bids. There was no response from Kohlers.

Kitchen Traditions.	\$5,568.00
Unique Granite	\$7,189.88

Ms. Sievers said that the solid surfaces on showers are a bit tricky. Not everyone does them. She went over what each bidder provided, but said she was unfamiliar in the surfaces. Commissioner Saylor went over what the differences were in the granite and non-porous surfaces. Ms. Sievers also said that they didn't check on fiberglass or similar as it has leak issues and doesn't last as long. Installation is included for both bids. Commissioner Dan Saylor made a motion to approve the bid from Kitchen Traditions. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0

PRESENTATION OF FLOORING BID

The next project was the flooring bids. Requests to bid were sent to Greer's Flooring, Sunrise Flooring, and Benny's Flooring. Only Greer's and Sunrise responded. Ms. Sievers presented the following bids.

Greer	\$8,826.93
Sunrise Flooring	\$7,630.44

Ms. Sievers reviewed the specs of the requested flooring. She also discussed the bids and a concern about prepayment with Sunrise. She did contact them and prepayment is not an issue as they will bill, if awarded, when the job is completed. Attorney Skinner said that legal-wise, if the material is on site, it can be billed at that time for the materials on site. It doesn't have to be installed. Commissioner Dan Saylor made a motion to approve the Sunrise bid. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

PRESENTATION OF GARAGE DOORS & OPENERS

Ms. Sievers sent requests to bid to Hobgood, Mike Williams Garage Doors, and Evansville Garage Door. Evansville Garage Door was the only one that did not respond. Hobgood had originally presented a bid, but the specs had changed with the second bid request. They didn't respond to the second request. She presented the following bids.

Hobgood.	\$8,000.00.	Original bid. Did not include the wi-fi capabilities & battery backup.
Mike Williams	\$9,128.16	

There was a brief discussion on how much it might go up with Hobgood. Attorney Skinner said that Hobgood was considered non-responsive. Commissioner Dan Saylor made the motion to approve Mike Williams Garage Door bid. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

PRESENTATION OF HVAC BID

The final bid presentation was for the HVAC system. Ms. Sievers sent bid requests to Boonville Natural Gas, A+ Derr, and J.E. Shekell. Only Boonville Natural Gas responded.

Boonville Natural Gas	\$8,015.00
-----------------------	------------

Attorney Skinner said they can accept the only bidder or reject and try to negotiate with some different companies. There was a brief discussion on having the wi-fi temperature control. Attorney Skinner said they could negotiate that addition with the bid company. Ms. Sievers said that the ARPA funding does have to be committed at this meeting. Commissioner Dan Saylor made the motion to approve Boonville Natural Gas. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

DISCUSSION ON GENERATOR FOR THE EMS PROJECT

Ms. Sievers said that about \$9,000.00 will be figured for the contingency fund. She would like permission or something on the record that if it is not used, or whatever is left, can go towards a new generator for the facility. It currently has no generator.

President Phillippe and Counsel asked Ms. Bennett-Stearsman about this and if she would need an MOU for it. Ms. Bennett-Stearsman said that the contingency can be moved into the interest part of ARPA, so it's not affecting that ARPA. If it's not spent, it can be used for the generator or moved to another project. A separate motion is not needed as it will automatically go into the interest part.

PRESENTATION OF PROPOSAL FOR J.E. SHEKELL TO INVESTIGATE LEAKS ON WALL-HUNG TOILETS IN THE JUDICIAL CENTER

Ms. Sievers said that there are some toilets leaking in the Judicial Center. J.E. Shekell came out to look at them. It will be \$1,250.00 to fix the issues. They will be removed and reset with a new gasket if no other issues found. If issues are found, a new proposal will be written for additional repairs. Commissioner Saylor questioned the leaks. Mr. Downing felt that it was just the seals being worn out and needing to be replaced. Commissioner Dan Saylor made a motion to approve the estimate. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0

If any other work needs to be done, consensus can be given in order to complete the work and presented at the following Commissioner's meeting.

Ms. Sievers also thanked Commissioner Saylor for his time on the Commission and also stated for the record that his wife made the best chocolate chip cookies.

GRANT DEVELOPMENT DIRECTOR

Ms. Debbie Bennett-Stearsman was present. She said there now needs to be an agreement in place to hold the ARPA funds.

MEMORANDUM OF UNDERSTANDING WARRICK REBRANDING

First was the Warrick Rebranding for Economic Development for \$500,000.00. The Memorandum is ready and needs approval by the Commissioners. Commissioner Saylor reviewed the project. This would include a message board sign on Highway 66 coming into Warrick County. It is more than just the logo and advertising. The scope of work is large. Attorney Skinner said that the memorandum is in order and it needs to be spent by the end of 2026. Exhibit A lists what the proposal is for. There are a lot of things included in this project. Commissioner Dan Saylor made a motion to approve the Memorandum of Understanding with Economic Development. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

NEWBURGH GIRLS' SOFTBALL DUGOUTS

This was removed as it has been taken care of.

SCALES LAKE TRAILS

Next was a Memorandum of Understanding with the Parks Board for the Scales Lake Trails. This is for \$100,000.00 from the LATCF to do improvements and add the new trail from the gatehouse to the lake. Council and Commissioners were in agreement on the project. Counsel reviewed the memorandum. This money must also be spent by 2026. Ms. Bennett-Stearsman says the project should be completed this summer. Commissioner Dan Saylor made the motion to approve the MOU. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

**ARPA
UPDATE ON FINAL ARPA BALANCE**

Ms. Bennett-Stearsman gave an update on the remaining balances. The total currently is \$138,944.65. This includes interest and can be spent.

**REQUESTS
TREASURER'S OFFICE**

This was already approved at the last meeting, but there was not a complete layout. That has since been completed. The total amount is \$31,000.00, so they need an additional \$2,778.00 for the project. Commissioner Dan Saylor made the motion to approve the additional funding to finish the project. Commission Terry Phillippe seconded the motion. The motion carried 2-0.

**OHIO TOWNSHIP DISASTER STORAGE FACILITY
REQUEST OF GUTTERS**

The next request was for the Ohio Township Disaster Storage Facility to put in gutters. This is for \$3,600.00. She reviewed what this would include. They also want to install a snow retention rail system on both sides of the roof. The total for this is \$8,330.00. This is under the threshold for codes. Commissioner Dan Saylor made a motion to approve the quotes. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

EMA SHELTER SYSTEMS- HIGHWAY DEPARTMENT EQUIPMENT

Ms. Bennett-Stearsman presented a request for Shelter Systems for EMA. The request is for either a 100 square foot shelter system and 400 square foot shelter system for \$52,273.95 or a 100 square foot shelter system with a 216 square foot shelter system for \$37,913.28. These are portable systems. She went over the specs.

EMA Director Matt Goebel said he reached out to several companies on this matter. This was the only company that responded. EMA found the need after tornadoes struck the area.

Commissioner Saylor asked how they are transported. Mr. Goebel said they would be put in the mobile command for transport or in the back of the truck. He reviewed what they came with, how they can be used, and also some of his long-term goals.

They also briefly reviewed the items requested from the Highway Department. Ms. Bennett-Stearsman gave the numbers: skid steer, \$52,500.00; dump truck, \$60,000.00; and a chipper for \$42,439.38.

Mr. Sherwood said the skid steer would be the first priority for them. The current chipper is so old, it doesn't function. There was a brief review of the numbers and the balances. Commissioner Dan Saylor made the motion to approve the \$37,913.28 for EMA for the 100 square foot shelter system and 216 square foot shelter system. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

Commissioner Dan Saylor made a motion to approve the skid steer up to \$52,500.00 for the Highway Department. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

Commissioner Dan Saylor made a motion to approve the \$33,763.30 or the remaining balance towards the chipper for the Highway Department. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

Ms. Bennett-Stearsman also stated that it had been a pleasure working with Commissioner Saylor and he will be missed.

**COUNTY ATTORNEY
ORDINANCE APPROVAL
DRAINAGE MANAGEMENT ORDINANCE**

Attorney Skinner said that this needs a motion to remove until it's ready to be presented. Commissioner Dan Saylor made a motion to remove. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

**OAK GROVE & ANDERSON INTERSECTION TEMPORARY FOUR-WAY STOP
RESOLUTION 2024-13**

Next was a request to prepare a Resolution for the Oak Grove and Anderson intersection for stop signs. There was another accident. There is a new roundabout planned but won't be bid until 2025. This would be a temporary four-way stop sign.

Mr. Sherwood reviewed the issues with this intersection and the signage and rumble strips that would go in, in preparation for the four-way stop. This was again stated that it is only temporary until the new roundabout is put in. For the record, they had the same issue was at Vann and Anderson.

Sheriff Mike Wilder said that a little PR wouldn't hurt. He also went over some of the issues with the current intersection. People even ignore the flashing stop signs. The area is growing so much with a lot of traffic but roundabouts do help a lot. Attorney Skinner read the Resolution into the record:

Resolution 2024-13, A Resolution of the Board of Commissioners of Warrick County, Indiana, establishing the placement of additional all-stop signs at the intersection of Anderson Road and Oak Grove Road.

Commissioner Dan Saylor made the motion to approve. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

The roundabout will be a local project with the bid request going out in April/May.

Attorney Skinner also thanked the Commissioners for the opportunity to serve them and the positive things that have happened. He went over some of the new people and projects he has been privileged to see happen. He was excited to be a part of all of that and thanked them for their support.

**SHERIFF
KELLER SCHROEDER WSD VEEAM RENEWAL**

Sheriff Wilder had a couple of items to present. The first was the Keller Schroeder WSD Veeam Renewal. This is just a renewal. Counsel stated it is in order. Commissioner Dan Saylor made the motion to approve the renewal. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

**MOTOROLA SOLUTIONS QUOTE-2923429
MOTOROLA APX N70 PORTABLE RADIO & ACCESSORIES**

Sheriff Wilder said this is out of the E911 and Sheriff's budget. This is the newest radio. These have cellular services as a third backup after cellular and wi-fi. They want to try just a few at first to see how well they perform.

There was a brief discussion on new buildings and radios being required to work in them by President Phillippe. He thought that it was done by County Ordinance and may be a conversation that takes place with the new administration and County Attorney. Sheriff Wilder didn't know, but it sounded like something to definitely look into. However, you would still have homes and buildings that wouldn't fall under that. Commissioner Dan Saylor made a motion to approve the new radios. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

ERS PROPOSAL QUOTE #WCSO-VHF DISPATCH

Sheriff Wilder didn't think that this needed to be covered as it is coming out of his budget. No action was needed.

Sheriff Wilder also expressed that he enjoyed working with both Commissioner Saylor and Commissioner Johnson and also the County Attorneys and thanked them for all that they had done.

**COMMISSIONERS ITEMS FOR DISCUSSION
TERRY PHILLIPPE
APPOINTMENT OF COUNTY ADMINISTRATOR**

President Phillippe brought up the consideration of the appointment of the County Administrator. There have been a lot of talks going on and the end conversation was to appoint Debbie Bennett-Stearsman. She will no longer be the Grants Administrator but the County Administrator. Commissioner Dan Saylor made the motion to appoint Ms. Bennett-Stearsman. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

President Phillippe also wanted to talk about all that has been accomplished with Commissioners Dan Saylor and Bob Johnson. They have been mentors, apart of many great projects, and what he feels is their proudest moment, the award from the Indiana Association of County Commissioners for outstanding team effort. He thanked them both.

DAN SAYLOR

Commissioner Saylor thanked everyone. He said it was a pleasure to serve the tax payers of Warrick County for eight years. He has made a lot of friends and met some really good people. There is a great team here. He also appreciates all the hard work the employees do. He also wished everyone a Merry Christmas and a Happy New Year.

STATEMENT BY JIM WILLIAMS

Jim Williams, with the 4-H Center, wanted to thank the Commissioners for their support this last year. It's been a banner year. He appreciates it all.

ADJOURNMENT

The next Warrick County Commissioners' meeting will be held on Monday, January 13, 2024 in the Commissioners' meeting room at 4:00 PM. Commissioner Dan Saylor made the motion to adjourn. Commissioner Terry Phillippe seconded the motion. The motion carried 2-0.

Meeting adjourned at 11:47 AM.

WARRICK COUNTY BOARD OF COMMISSIONERS

TERRY PHILLIPPE, PRESIDENT

ROBERT JOHNSON, JR., VICE PRESIDENT

DAN SAYLOR, MEMBER

ATTEST:

**MICHAEL J. DIETSCH, AUDITOR
WARRICK COUNTY, INDIANA**

Minutes Respectfully Submitted by Kristine Georges, Official Recording Secretary